



Practical Project Management with CD-ROM

R.G. Ghattas, Sandra L. McKee

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Using an easy-to-read conversational style and down-to-earth approach, this book follows a fictional training seminar given to six management professionals who are "trainees" in project management. In the seminar, the trainees work through two major projects and several others--each project highlighting and refining different issues that will make the managers better at controlling a complex process and in avoiding and eliminating unnecessary stress for the project, themselves, and their employees. Exceptionally practical and applied, the book guides readers through a proven strategy for success and provides them with the tools they need to handle *any* project's unique combination of people, process, and tasks. Features dialogues in which the "trainees" discuss concepts presented and their own personal experiences in project management; interviews with expert project managers; special Skill and Tool boxes; and applications and problems for practice, some using project management software. Introduction to Project Management. Change. Leadership and Motivation. Communications. Teams. Diversity. Organization. Organization. Network Analysis and Duration Estimating. Managing Resources. Project Control concepts. Project Control Techniques. Final Project Challenge: Applying What You Know. For first-time project leaders in industry.

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